

# Patient Registration

Today's Date \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Sex M or F Soc. Sec. # \_\_\_\_\_ Please Circle One: Single Married Separated Widow

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Work Phone (\_\_\_\_\_) \_\_\_\_\_ Driver's License # \_\_\_\_\_

Are you a full time student? Yes or No If Patient is a minor: Mother's DOB \_\_\_\_\_ Father's DOB \_\_\_\_\_

Name of Parent \_\_\_\_\_ Parent Soc. Sec. # \_\_\_\_\_

Parent Employer \_\_\_\_\_ Parent Phone (\_\_\_\_\_) \_\_\_\_\_

Person Responsible for Account \_\_\_\_\_ Relationship \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_

If you are filling this form out on behalf of another person, what is your relationship to that person?

Name \_\_\_\_\_ Relationship \_\_\_\_\_

How did you hear about us? \_\_\_\_\_ Reason for today's visit? \_\_\_\_\_

## Dental Insurance Information (Primary Carrier)

Insured's Name \_\_\_\_\_

Insured's Employer \_\_\_\_\_

Insured's DOB \_\_\_\_\_

Insurance Co \_\_\_\_\_

Insurance Co Address \_\_\_\_\_

Insurance Phone # \_\_\_\_\_

Group # \_\_\_\_\_ Local # \_\_\_\_\_

## Dental Insurance Information Secondary Coverage

Insured's Name \_\_\_\_\_

Insured's Employer \_\_\_\_\_

Insured's DOB \_\_\_\_\_

Insurance Co \_\_\_\_\_

Insurance Co Address \_\_\_\_\_

Insurance Phone # \_\_\_\_\_

Group # \_\_\_\_\_ Local # \_\_\_\_\_

## FINANCIAL POLICY

Thank you for choosing our office as your dental healthcare provider. We are committed to providing you with the highest quality lifetime dental care, so that you may attain optimum oral health. The following is a statement of our financial policy, which we require that you read, agree to, and sign prior to any treatment. Payment is due at the time service is provided. Our office accepts cash, personal checks, credit cards and outside patient financing.

Please check if you would like more information about financing options.

*Please Note:* Returned checks will be subject to additional fees. In the case it becomes necessary for our office to enlist a collection service and/or legal assistance; you will be responsible for any collection and/or legal charges up to 35%.

### Do You Have Insurance?

- We must emphasize that as your dental care provider, our relationship is with you, our patient, not with your insurance company. Your insurance policy is a contract between you, your employer, and your insurance company.
- As a courtesy to you we will help you process all your insurance claims. Please understand that we will provide an insurance estimate to you, however, it is not a guarantee that your insurance will pay exactly as estimated. Your insurance company and your plan benefits will determine the amount paid. We will, of course, do all we can to make sure your estimate is as accurate as possible. If your insurance company has not made payment within 60 days, we will ask that you contact your insurance company to make sure payment is expected. If payment is not received or your claim is denied, you will be responsible for paying the full amount at that time.
- We ask that you sign this form and/or any other necessary documents that may be required by your insurance company. This form instructs your insurance company to make payment directly to our office.
- We ask that you pay the deductible and co-payment, which is the estimated amount, not covered by your insurance company, by cash, check, credit card or Patient Financing at the time we provide the service to you.
- We will cooperate fully with the regulations and requests of your insurance company that may assist in the claim being paid. Our office will not, however, enter into a dispute with your insurance company over any claim.

*We thank you for the opportunity to serve your dental health care needs and welcome any question you may have concerning your care or our financial policy.*

### Consent:

I have read, understand and agree to the above terms and conditions. I authorize my insurance company to pay my dental benefits directly to my dental office. I understand that responsibility for payment for Dental Services provided in this office for myself or my dependents is mine, due and payable at the time services are rendered unless financial arrangements have been made. I further understand that a finance, rebilling, collection charge and/or attorney fee will be added to any overdue balance. By signing below, you are authorizing us to call you at any number you provide including calls to mobile/cellular or similar devices for any lawful purpose. You agree to any fees or charges that you may incur for an incoming call from us, and/or outgoing calls to us, to or from any such number, without reimbursement from us.

\_\_\_\_\_  
Patient Signature (Parent if child)

\_\_\_\_\_  
Date

# Dental History - Please mark (x) any of the following conditions that apply to you

- Periodontal (Gum) Health**
- Bleeding, Swollen, Irritated gums
  - Bad breath
  - Loose tipped, shifting teeth
  - Previous perio/gum disease

- Pain/Discomfort**
- Sensitivity (hot, cold, sweet)
  - Pressure
  - Broken teeth/fillings
  - Worn teeth
  - Dry Mouth

- Habits**
- Thumb sucking
  - Nail-biting
  - Cheek/Lip biting
  - Chewing on ice/foreign objects

- Function**
- Grinding/Clenching
  - Headaches
  - Jaw Joint (TMJ) pain
  - Jaw Joint (TMJ) clicking/popping
  - Bad Bite
  - Speech Impediment
  - Mouth Breathing
  - Sore Muscles (neck, shoulders)
  - Difficulty Opening or Closing
  - Difficulty Chewing on either side

- Comfort w/Dental Treatment**
- Fear (dentists, needles, drill , etc)
  - Anxiety
  - Bad dental experiences
  - Noises

- Appearance**
- Discolored teeth
  - Worn teeth
  - Misshaped teeth
  - Crooked teeth
  - Spaces
  - Overbite
  - Flat teeth

- Sleep Pattern or Conditions**
- Sleep Apnea
  - Snoring
  - Daytime Drowsiness
  - Bed wetting (for children)

- Social**
- Tobacco How much\_\_\_ How long\_\_\_
- Alcohol Frequency\_\_\_\_\_
- Drugs Frequency\_\_\_\_\_

Please list family history of any conditions marked above

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

On a scale of 1-10, with 10 being the highest rating, rate your smile \_\_\_\_\_

Rate where you'd like it to be \_\_\_\_\_

What would you like to change about your smile?

- Color
- Chipped Teeth
- Crowding
- Missing Teeth
- Bite
- Spaces
- Smile Makeover
- Whiter Teeth

Please share the following dates:

Your last cleaning \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Your last oral cancer screening \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Your last complete X-rays \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name of your previous dentist \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Phone \_\_\_\_\_

Why did you leave? \_\_\_\_\_

# Medical History - Please mark (x) to your response to indicate if you have or have had any of the following

- Cardiovascular**
- Angina (chest pain)
  - Artificial Heart Valve
  - Heart Conditions
  - Heart Surgery
  - High/Low Blood Pressure
  - Mitral Valve Prolapse
  - Pacemaker
  - Rheumatic Fever
  - Scarlet Fever
  - Stroke

- Endocrinology**
- Diabetes
  - Hepatitis A/B/C
  - Jaundice
  - Kidney Disease
  - Liver Disease
  - Thyroid Disease

- Gastrointestinal**
- Ulcers (Stomach)
  - Gastrointestinal Disease

- Viral Infections**
- AIDS
  - HIV Positive
  - HPV

- Respiratory**
- Asthma
  - Emphysema
  - Respiratory Problems
  - Sinus Problems
  - Sleep Apnea
  - Tuberculosis

- Hematologic/Lymphatic**
- Anemia
  - Blood Disorders
  - Bruise Easily
  - Excessive Bleeding

- Women**
- Currently Pregnant
  - Nursing

- Musculoskeletal**
- Arthritis
  - Artificial Joints
  - Jaw Joint Pain
  - Rheumatoid Arthritis

- Neurological**
- Anxiety
  - Depression
  - Dizziness
  - Drug/Alcohol Addiction
  - Fainting
  - Seizures
  - Psychiatric Illness

**Cancer: Type** \_\_\_\_\_

- Chemotherapy
- Radiation Therapy

Are you under the care of a physician? Y or N If yes, please explain \_\_\_\_\_

Physician Name \_\_\_\_\_ Address: \_\_\_\_\_ Phone(\_\_\_\_\_) \_\_\_\_\_

Have you had a serious illness, operation, or hospitalization in the past 5 years? Y or N, If yes please explain \_\_\_\_\_

Are you taking or have you recently taken any prescription or over the counter medicine(s)? Y or N If yes, please list all and why, including vitamins, natural or herbal supplements and/or dietary supplements \_\_\_\_\_

List all Medications or Substitutes you are Allergic to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever in the past, or are you now currently taking any medications for Osteopenia/Osteoporosis or Bone Disease? If so, please list medications: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever had surgery? If so, what type: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Consent:**

The undersigned hereby authorizes Doctor to take x-rays, study models, photographs, or any other diagnostic aids deemed appropriate by Doctor to make a thorough diagnosis of the patient's dental needs. I also authorize Doctor to perform any and all forms of treatment, medication and therapy that may be indicated. I also understand the use of anesthetic agents embodies a certain risk. I have read, understand and agree to the above terms and conditions.

Signature of Patient/Legal guardian \_\_\_\_\_ Date \_\_\_\_\_ Dentist Signature \_\_\_\_\_

For completion by dentist only | Additional Comments \_\_\_\_\_

\_\_\_\_\_

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# ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

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**Purpose:** This form is used to obtain acknowledgement of receipt of our Notice of Privacy Practices or to document our good faith effort to obtain that acknowledgement.

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## **\*\*You May Refuse to Sign This Acknowledgement\*\***

I, \_\_\_\_\_, have received a copy of this office's Notice of Privacy Practices.

\_\_\_\_\_  
{Please Print Name}

\_\_\_\_\_  
{Signature}

\_\_\_\_\_  
{Date}

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## Authorization to Release Information

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**Purpose:** This form is used to obtain authorization to release information regarding yourself covered under the Privacy Act to people other than yourself.

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I, \_\_\_\_\_, authorize the following person(s) to have access to information covered under the Privacy Practice regarding myself.

\_\_\_\_\_  
{Please Print Name}

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
{Please Print Name}

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
{Please Print Name}

\_\_\_\_\_  
Relationship

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### For Office Use Only

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We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

- Individual refused to sign
- Communications barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (Please Specify)